**ANNUAL REVIEW of MA Students in Communication**

*Instructions to the Student: Please fill out this form, save it, and then email it to your advisor along with a current CV.*

Name of Student:

Name of Advisor:

Date entered program:

Current GPA:

**Please list all courses\* you have completed or are currently taking since last year's annual review; include independent studies and/or thesis hours.**

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| --- | --- | --- | --- | --- |
| **Course Rubric** | **Course Name** | **Instructor** | **Semester** | **Grade****Earned** |
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\*Note the following department and Graduate College requirements:

No more than 4 hours of the 32 required for the degree may be independent study courses;

No more than 8 hours of the 32 may be outside of the department;

At least 12 of the 32 hours must be in courses numbered 500 and above, and at least 8 of the 12 must be in your department.

**Please check (type X in the space) other required milestones you have completed (typically, in your second year)**

\_\_ Filed MA Student Course List with department (approved by advisor)

\_\_ Taken comprehensive exam (if yes, then check exam result: pass-fail)

\_\_ Pass

\_\_ Fail

\_\_ Result of exam reported to department by advisor

**If applicable, list any courses in which you currently hold a grade of NR, Incomplete, or F, and describe the arrangements you are making to address these:**

**List any TA/RA assignments held since last annual review**

**List any fellowships held since last annual review** (e.g., Grad College fellowship, Elizabeth Young Winter fellowship, summer fellowship)

**List any internships held since last annual review**

**Professional Activity** (list any papers presented at conferences, research activity outside of coursework, publications)

**Honors/Awards** (list any honors or awards received since the last annual review-e.g., list of excellent teachers, department awards, teaching awards, top paper awards, etc.)

**Service** (list any department or professional service in which you have engaged- e.g., GSA, service to

NCA, etc.)

***Instructions to the Advisor:*** *Please review the student's information above, along with the CV, in preparation for the annual review meeting. After the annual review meeting, provide your evaluation and assessment in the space provided below.* ***Then send an electronic copy of this file to the student and to Michelle Malloch in the graduate program office*** ***(malloch@illinois.edu*** ***), no later than July 1.***

**Student Learning Outcomes Assessment**

**Approaching**: basic understanding; rote performance. **Competent**: good understanding; partial contextual knowledge; acceptable independent performance. **Proficient**: deep understanding, contextual knowledge, refined independent performance. No evaluation: unable to judge because of insufficient information.

Student Learning Outcomes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Approaching | Competent | Proficient | No evaluation |
| Intellectual Reasoning and Knowledge |  |  |  |  |
| Creative Inquiry and Discovery |  |  |  |  |
| Proficiency with Diversity |  |  |  |  |
| Career Preparedness |  |  |  |  |
|  |  |  |  |  |

**Student Learning Outcome Descriptions and Examples of Evidence**

*1.* ***Intellectual Reasoning and Knowledge:*** *Students will acquire broad and deep knowledge about communication research, theory, and practice. [Ex. Ability to write about the field, synthesize literature, ability to make a claim and defend it; knowledge of research methods, being able to locate relevant sources]*

*2.* ***Creative Inquiry and Discovery****: Students will assimilate and conduct original research to generate new ideas about communication. [Ex. Publishing research, conference presentations, research program development, statistical knowledge; Honing writing skills as a regular practice]*

*3.* ***Proficiency with Diversity****: Students will engage in constructive discourse and deliberation about ideas from across the breadth of the field of communication and cognate fields. [Ex. Being able to communicate research to people outside of your immediate area; recognizing interdisciplinary origins of the field and your area; ability to describe how your research program contributes to that interdisciplinarity]*

*4.* ***Career Preparedness****: Students will gain professional development experiences that afford them rewarding career opportunities in education, policy, business, and/or industry. [Ex. Conference attendance and presentation; Conference papers, Job talks, Teaching demonstrations; Service citizenship in the department, University, and discipline; Development of teaching, research, and diversity statements; Capable of producing polished writing]*

**Final Evaluation**

**Areas of Strength**

**Areas for Growth/Improvement**

**Overall Evaluation** (to be filled out by advisor)

**\_\_** The student IS making good progress toward the degree. Keep up the good work! During the next academic year, the remaining course work and milestones need to be completed:

**\_\_** The student IS NOT making good progress toward the degree. Explanation/implications and plans for the next academic year:

**\_\_** I invite the student to make an appointment with me to discuss this review in person.

**Advisor's Signature** (may be electronic):