**ANNUAL REVIEW of PhD Students in Communication**

*Instructions to the Student: Please fill out this form, save it, and then email it to your advisor along with a current CV*

Name of student:

Name of advisor:

Date entered doctoral program:

Current GPA:

Current estimated graduation date:

**Please list all courses\* you have completed or are taking since last year's annual review; include independent studies (595), prelim exam (595) and/or dissertation hours (599).**

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| --- | --- | --- | --- | --- |
| **Course Rubric** | **Course Name and # of hours** | **Instructor** | **Semester** | **Grade**  **Earned** |
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**List any courses from above that you wish to designate for your research methods requirement:**

\*Note the following Communication department and Graduate College requirements:

96 total hours (MA degree of 32 hours plus 40 hrs min of courses not included research methods, [20 of these in CMN]);

no more than 8 hrs ind. study count toward 40; at least 12 hours outside of CMN.

**Please check (type “X” in the space) the other required milestones that have been completed since the last annual review (see Graduate Handbook for typical timelines for completing these milestones)**

\_\_ Held Program of Study meeting and filed Program of Study with department

\_\_ Completed methods requirement (min. 2 courses in consultation with advisor, committee)

\_\_ Completed requirements for graduate certificates or programs outside of CMN (list here if applicable):

\_\_ Completed dissertation pre-prospectus and held committee meeting to generate exam questions \_\_ Defended preliminary examination

\_\_ Filed committee-approved dissertation prospectus with department (signed off by advisor)

\_\_ Defended dissertation

\_\_ Deposited dissertation

**If applicable, list any courses in which you currently hold a grade of NR, Incomplete, or F, and describe the arrangements you are making to address these:**

**List 2-3 goals you would like to accomplish next year in terms of your academic progress**

**RA or TA assignments held since last annual review** (at Illinois or elsewhere). **Include percentage of appointments (see your**

**appointment letter for info on percentages).**

**Research presented at conferences or publications. Please include full author, title, publication info (if applicable) for each.**

**List any fellowships held since last annual review** (e.g., Grad College fellowship, Elizabeth Winter Young, summer fellowship)

**List any other ongoing research activities in which you are currently engaged. Include titles of projects and names of any collaborators.**

**Honors/Awards** (e.g., list of excellent teachers, department awards, teaching awards, top paper awards, etc.)

**Service** (e.g., GSA, service to department, NCA, undergraduate mentoring, etc.)

***Instructions to the Advisor:*** *Please review the student's information above, along with the CV, in preparation for the annual review meeting. After the annual review meeting, provide your evaluation and assessment in the space provided below.* ***Then send an electronic copy of this file to the student and to Michelle Malloch in the graduate program office*** [***(malloch@illinois.edu***](mailto:(malloch@illinois.edu%20) ***), no later than July 1.***

**Student Learning Outcomes Assessment**

**Approaching**: basic understanding; rote performance. **Competent**: good understanding; partial contextual knowledge; acceptable independent performance. **Proficient**: deep understanding, contextual knowledge, refined independent performance. No evaluation: unable to judge because of insufficient information.

Student Learning Outcomes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Approaching | Competent | Proficient | No evaluation |
| Intellectual Reasoning and Knowledge |  |  |  |  |
| Creative Inquiry and Discovery |  |  |  |  |
| Proficiency with Diversity |  |  |  |  |
| Career Preparedness |  |  |  |  |
|  |  |  |  |  |

**Student Learning Outcome Descriptions and Examples of Evidence**

*1.* ***Intellectual Reasoning and Knowledge:*** *Students will acquire broad and deep knowledge about communication research, theory, and practice. [Ex. Ability to write about the field, synthesize literature, ability to make a claim and defend it; knowledge of research methods, being able to locate relevant sources]*

*2.* ***Creative Inquiry and Discovery****: Students will assimilate and conduct original research to generate new ideas about communication. [Ex. Publishing research, conference presentations, research program development, statistical knowledge; Honing writing skills as a regular practice]*

*3.* ***Proficiency with Diversity****: Students will engage in constructive discourse and deliberation about ideas from across the breadth of the field of communication and cognate fields. [Ex. Being able to communicate research to people outside of your immediate area; recognizing interdisciplinary origins of the field and your area; ability to describe how your research program contributes to that interdisciplinarity]*

*4.* ***Career Preparedness****: Students will gain professional development experiences that afford them rewarding career opportunities in education, policy, business, and/or industry. [Ex. Conference attendance and presentation; Conference papers, Job talks, Teaching demonstrations; Service citizenship in the department, University, and discipline; Development of teaching, research, and diversity statements; Capable of producing polished writing]*

**Final Evaluation**

**Areas of Strength**

**Areas for Growth/Improvement**

**Overall Evaluation** (to be filled out by advisor)

**\_\_** The student IS making good progress toward the degree. Keep up the good work! During the next academic year, the remaining course work and milestones need to be completed:

**\_\_** The student IS NOT making good progress toward the degree. Explanation/implications and plans for the next academic year:

**\_\_** I invite the student to make an appointment with me to discuss this review in person.

**Advisor's Signature** (may be electronic):