**ANNUAL REVIEW of PhD Students in Communication**

*Instructions to the Student: Please fill out this form, save it, and then email it to your advisor along with a current CV*

Name of student:

Name of advisor:

Date entered doctoral program:

Current GPA:

Current estimated graduation date:

**Please list all courses\* you have completed or are taking since last year's annual review; include independent studies (595), prelim exam (595) and/or dissertation hours (599).**

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| **Course Rubric** | **Course Name and # of hours** | **Instructor** | **Semester** | **Grade**  **Earned** |
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**List any courses from above that you wish to designate for your research methods requirement:**

\*Note the following Communication department and Graduate College requirements:

96 total hours (MA degree of 32 hours plus 40 hrs min of courses not included research methods, [20 of these in CMN]);

no more than 8 hrs ind. study count toward 40; at least 12 hours outside of CMN.

**Please check (type “X” in the space) the other required milestones that have been completed since the last annual review (see Graduate Handbook for typical timelines for completing these milestones)**

\_\_ Held Program of Study meeting and filed Program of Study with department

\_\_ Completed methods requirement (min. 2 courses in consultation with advisor, committee)

\_\_ Completed requirements for graduate certificates or programs outside of CMN (list here if applicable):

\_\_ Completed dissertation pre-prospectus and held committee meeting to generate exam questions \_\_ Defended preliminary examination

\_\_ Filed committee-approved dissertation prospectus with department (signed off by advisor)

\_\_ Defended dissertation

\_\_ Deposited dissertation

**If applicable, list any courses in which you currently hold a grade of NR, Incomplete, or F, and describe the arrangements you are making to address these:**

**List 2-3 goals you would like to accomplish next year in terms of your academic progress**

**RA or TA assignments held since last annual review** (at Illinois or elsewhere). **Include percentage of appointments (see your**

**appointment letter for info on percentages).**

**Research presented at conferences or publications. Please include full author, title, publication info (if applicable) for each.**

**List any fellowships held since last annual review** (e.g., Grad College fellowship, Elizabeth Winter Young, summer fellowship)

**List any other ongoing research activities in which you are currently engaged. Include titles of projects and names of any collaborators.**

**Honors/Awards** (e.g., list of excellent teachers, department awards, teaching awards, top paper awards, etc.)

**Service** (e.g., GSA, service to department, NCA, undergraduate mentoring, etc.)

***Instructions to the Advisor:*** *Please review the student's information above, along with the CV, in preparation for the annual review meeting. After the annual review meeting, provide your evaluation in the space provided below.* ***Then send an electronic copy of this file to the student and to Michelle Malloch in the graduate program office*** [***(malloch@illinois.edu***](mailto:(malloch@illinois.edu%20) ***), no later than July 1.***

**Areas of Strength**

**Areas for Growth/Improvement**

**Overall Evaluation** (to be filled out by advisor)

**\_\_** The student IS making good progress toward the degree. Keep up the good work! During the next academic year, the remaining course work and milestones need to be completed:

**\_\_** The student IS NOT making good progress toward the degree. Explanation/implications and plans for the next academic year:

**\_\_** I invite the student to make an appointment with me to discuss this review in person.

**Advisor's Signature** (may be electronic):